

Margie McCeney, Chair
Gayle Snyder Vice-chair
James Kole, Councilmember
Marlene Frazier
Patrick Davis
Gregory Sweitzer
Mary Eileen Leszcz

Christian Pulley, *Executive Officer*



City of Laurel **Historic District Commission**

8103 Sandy Spring Road • Laurel, MD 20707 • (301) 725-5300 • ecd@laurel.md.us

**TO: Historic District Commission
Laurel Municipal Center
8103 Sandy Spring Road
Laurel, MD 20707**

THE UNDERSIGNED hereby applies for a credit on the City of Laurel Real Property Taxes in the amount of ten percent (10%) of the expenses for the restoration and preservation of the structure located at _____ in the City of Laurel Historic District.

Applicant Name:

Address:

Phone Number:

Owner(s) of Record per City of Laurel Tax Records:

HDC Certificate of Approval No.:

**Brief Description of Intended Restoration
and/or Preservation Improvements:**

Cost of Improvements (should match the "Total" on page 3)

I UNDERSTAND that the approval of this Application by the Historic District Commission is a preliminary determination that the structure described in this Application is eligible for the tax credit, that that the tax, but that this Tax Credit Application may not be finally approved until receipts for actual expenditures in connection with the restoration or preservation of this structure shall have been submitted to the Commission and attested to on the forms provided by this Commission. Work must be in conformity with the Certificate of Approval as provided by the Historic District Commission. Any labor or shipping costs cannot be included in your request.

I FURTHER UNDERSTAND that this Tax Credit, if approved, applies to Laurel City Real Estate Taxes only, commencing with the City tax year immediately subsequent to the year in which the restoration or preservation work is completed, and that any unused portion of the tax credit may be carried forward to subsequent tax years, not to exceed five (5) subsequent years. I further understand that this credit may only be allowed on that portion of the work involving exterior features of the structure, which are subject to the authority of the Historic District Commission.

NO TAX CREDIT SHALL BE ALLOWED FOR ANY RESTORATION OR PRESERVATION WORK WHICH HAS NOT BEEN REVIEWED AND APPROVED, IN ADVANCE, BY THE HISTORIC DISTRICT COMMISSION, EXCEPT FOR GOOD CAUSE SHOWN. WORK STARTED WITHOUT APPROVAL IS SUBJECT TO DENIAL OR 50 PERCENT REDUCTION OF CREDIT, WHICH WOULD BE 5% INSTEAD OF 10% TAX CREDIT.

There is also a Tax Credit available through the State of Maryland, a separate application and approval process with the State of Maryland. There is no affiliation between their tax credit and the City of Laurel tax credit. Here is the link to the State's Website: https://mht.maryland.gov/taxcredits_homeowner.shtml

FOR OFFICE USE ONLY

APPROVAL

The above application was approved by the Historic District Commission on _____
subject to proof of actual expenditures.

The Historic District Commission

By: _____

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TO: City of Laurel Historic District Commission

FROM: _____

ADDRESS: _____

TAX ID NO.: _____

I HEREBY CERTIFY that the attachments hereto are the canceled checks for the actual expenditures made in connection with restoration and preservation of the structure referred to above which are forwarded pursuant to the Application for Tax Credit previously filed.

**NAME & ADDRESS OF
CONTRACTOR/SUPPLIER**

MATERIALS/WORK DONE

AMOUNT

TOTAL:

NOTICE TO OWNER

I HEREBY DECLARE AND AFFIRM under penalties of perjury that the facts and matters contained in this transmittal are true and correct to the best of my knowledge, information and belief.

OWNER

— DATE

(Updated 1/3/2024- BQ)